

Letter of Agreement

This letter of Agreement, the Certificate of Organization and Authority (Note: this must be notarized), a valid Certificate of Insurance, and the Riverfest Food Vendor Agreement must be signed and returned to the Riverfest Food Director along with your chosen entry fee on or before March 31st, 2026.

Pricing Options:

Option	Base Fee	Sales %
1	\$150	20%
2	\$500	12%
3	\$1,750	0%

PLEASE KEEP A COPY OF THE CONTRACT FOR YOUR RECORDS.

Accepted by: _____
Authorized Person, Title Printed Name

For: _____
Business Name (please print)

Date: _____

Signed: _____ Date: _____
Sarah Sovereign, Food Director

Signed: _____ Date: _____
Nick Bjerke, President

**PLEASE SEND TO: Riverfest, Inc.
Attn: Sarah Sovereign, Food Director
P.O. Box 1745
La Crosse, WI 54602-1745**

Make sure you have completed and enclosed the following:

- ____ Letter of Agreement
- ____ Certificate of Organization and Authority (Note: This must be notarized.)
- ____ W-9
- ____ Food Fair Vendor Agreement
- ____ Entry Fee (payable to Riverfest, Inc.)
- ____ Certificate of Insurance (**valid for July 1st-4th, 2026**)
- ____ OR My insurance expires on _____ I will have a valid copy sent upon renewal.

Note: All of the above must be received by March 31st, 2026, unless other arrangements are made in writing with the Riverfest Food Fair Director.

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